

## BALCARRAS SCHOOL JOB DESCRIPTION

<b>JOB TITLE:</b>	Groundsperson
<b>HOURS:</b>	Full-time 37 ½ hours per week Monday - Friday
<b>RESPONSIBLE TO:</b>	Site Manager
<b>PURPOSE:</b>	We are looking to appoint an excellent Groundsperson to work with the site team to ensure that the grounds of the school are maintained to a high level.
<b>GRADE:</b>	Point 6 – 12 (£20,043 - £22,571)

**PERSON SPECIFICATION:**

The successful candidate should have a good work ethic and be fit and able to work outside on a variety of jobs. Experience of marking out sports pitches and a knowledge of grounds machinery would be helpful. Training, where necessary, will be provided.

<b>MAIN DUTIES AND RESPONSIBILITIES:</b>
• Ensuring that the sports fields and Astroturf are maintained to a high standard.
• Maintaining the lawns and gardens around the school to a high standard. Spraying weeds where necessary.
• Overseeing planting and care of trees, shrubs and plants around the school.
• Marking out lines and sports pitches for sporting events
• General maintenance duties around the school, including inside the buildings, as directed by the site manager.
• Ensuring that Health and Safety regulations are adhered to at all times
• Assist in the setting-up of school events.
• Undertake repairs and improvements where necessary
• Carry out lock-up procedures of the buildings on a rota basis with the rest of the site team.

The job will involve liaising and communicating effectively with all levels of teaching staff and support staff in the school, parents, governors, contractors and external bodies.

The job description sets out the main duties of the post. Such duties may vary from time to time without changing the general character of the post or level of responsibility. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.