

TIMETABLE FOR APPEALS

Timetable for the transfer to Secondary School admission in September 2019 appeals:

1. Date for Year 7 appeals hearings will take place during the month of June 2019.
2. Deadline for returning completed Notice of Appeal forms will be Friday 3rd May 2019
3. Parents will be informed of the hearing arrangements by 17th May 2019.
4. Any additional evidence to be submitted by 17th May 2019.
5. Decision letters will be sent out within five school days of the last day of hearings.
6. Appeals submitted after 03/05/19 (the deadline date in 2. above) will be heard within 40 school days of 03/05/19 (deadline date) if possible. If this is not possible, within 30 school days of the completed Notice of Appeal being lodged with the school.

Please email your appeal request to:- appeals@balcarras.gloucs.sch.uk from 1st April 2019

Timetable for In-year appeals:

1. Appeals will be heard within 30 school days of the completed Notice of Appeal form being received in school.
2. Parents will be informed of the hearing arrangements 10 school days before the hearing date. Parents may however waive their right to the full period of notice.
3. Additional evidence to be submitted no later than 5 school days before the hearing date.
4. Decision letter will be sent out within 5 school days of the date of the hearing.

This page was updated on 6th February 2019