

January 2019

Dear Parent / Guardian,

The Key Stage 4 options process for your child will begin on **Tuesday 5<sup>th</sup> February** (not Thursday 5<sup>th</sup> Feb). On this day your child will be issued with an options booklet outlining the subjects that are available from September 2019 to May 2021 and then attend an assembly explaining the options process to them. I would be grateful if you could read through the booklet and discuss the possibilities with them.

On the evening of **Tuesday 5<sup>th</sup> February** (not Thursday 5<sup>th</sup> Feb) there will be a meeting for parents starting at **7pm in the school hall**. As part of this, I will outline the options process in detail and will be available to answer any questions you may have. Form tutors will also be there, as will teachers of “new” subjects that are available at GCSE but not in Key Stage 3.

Due to the size of the hall, I would request that students **do not** attend the evening presentation, which in any case will duplicate most of what they will have heard in their options assembly earlier that day.

There will be a period of three weeks after the presentations for you and your child to make choices, and I would encourage you to make the most of the Year 9 parents’ evening on **Thursday 28<sup>th</sup> February** to discuss options with individual subject teachers. The deadline for return of completed options forms to tutors is **Tuesday 5<sup>th</sup> March 2019**.

I look forward to seeing you on the evening of **Tuesday 5<sup>th</sup> February** (not Thursday 5<sup>th</sup> Feb).

Yours sincerely,



**Gary Towers**  
**Assistant Teacher**