

22nd November 2017

Dear Parent/Guardian

Activities week Overnight Trip to London

We are offering an exciting overnight trip to London for Year 7, 8 and 9 pupils in activities week next July. We will visit the following attractions;

- The Greenwich observatory, meridian line and planetarium (show included)
- The London Eye
- The Emirates line
- The London Bridge experience and tombs
- Westfield (Shepherd's Bush) for shopping
- A river Boat ride
- Dinner at Planet Hollywood or similar restaurant

The trip will take place from Wednesday 11th to Thursday 12th July 2018. **The cost of the trip will be £150.** The price includes all of the above activities and meals except for lunch. Spending money will be required for any snacks and souvenirs that the students wish to buy and lunch on day two. If you have any questions regarding this opportunity then please feel free to contact Miss Hunt on eh@balcarras.gloucs.sch.uk or Mrs Massey on lm@balcarras.gloucs.sch.uk

Places are limited to 40 on this trip and will be allocated on a first come first served basis. If you secure a place on this trip your child will need to be in school on the Monday and Tuesday of activities week for the curriculum days and they can then choose an activity day of their choice for the Friday. If they are already booked on another trip that week they will not be able to swap to this trip.

Please note that whilst we have enquired regarding availability at all the attractions at the moment, we cannot make bookings for July this far in advance without final numbers and so the itinerary is, for now, unconfirmed. Please be assured though that any attraction will be replaced with something equally exciting should that happen and you will be informed.

If you would like your son/daughter to participate in this residential trip then the payment schedule is as follows;

- **A non-refundable deposit payment of £40 by 1st December 2017**
- A second payment of £55 by the 1st February 2018
- A final payment of £55 by the 2nd April 2018

This needs to be paid by either online or by cheque/cash with a completed reply slip to Mrs Davies in her office between 1.20pm and 2.10pm **by Monday 11th December**. You can if you wish pay in full now. We will return the deposits/payment if the trip does not secure the numbers to run.

The online system is a user friendly system and easily accessible (www.balcarras.gloucs.sch and click on £payments on the blue bar at the top). If you need help setting up the online system, please contact Mrs Davis: sed@balcarras.gloucs.sch.uk. If you are paying by the online system then the reply slip below will also be required. Please place this in an envelope labelled with your child's name, tutor group and "Overnight London Activities week trip". Any payment and forms not returned directly to Mrs Davies may result in your child failing to secure a place on this trip. We anticipate the trip to fill up very quickly, payment alone is not a guarantee of a place, and the reply slip **MUST** be returned.

If the trip secures enough places to run a list of successful pupils will be released in December and more details on the trip will follow in due course.

Yours faithfully,



Elizabeth Hunt (Assistant Headteacher and Trip Leader)

Overnight London Activities week trip

Name of student: _____ Tutor Group: _____

I give permission for my son/daughter to take part in the residential trip to London from Wednesday 11th to Thursday 12th July 2018.

I enclose... A non-refundable deposit of £40 ☐

Or, full payment of £150 ☐

Name of Parent/Guardian _____

Signed by Parent/Guardian _____

Date _____